

**Pointe Coupee Parish Library
Board of Control
May 8, 2024**

Call to Order

Grace Hebert, Library Board Vice President, called the general business meeting of the Pointe Coupee Parish Library Board of Control to order at 5:34pm. (This meeting was called in place of the previously scheduled April 10, 2024 meeting that had been cancelled due to severe weather.)

Roll Call

Present: Ms. Philomena Fontenot, Mrs. Kate Roy and Mrs. Grace Hebert.

Absent: Ms. Wylene Hurst and Mrs. MaryHelen McCoy

Approval of Agenda

It was moved by Mrs. Roy and seconded by Mrs. Fontenot to accept the agenda as presented. Motion carried.

Approval of Minutes

It was moved by Mrs. Fontenot and seconded by Mrs. Roy to accept the minutes of the Budget Hearing held November 8, 2023 as presented. Motion carried.

It was moved by Mrs. Roy and seconded by Mrs. Fontenot to accept the minutes of the General Business Meeting of November 8, 2023 as presented. Motion carried.

Public Comment

No public comments.

Librarian's Report

Library Director Melissa Hymel presented a review of the 2024 financial statement to date.

Dr. Jim Richardson met in February with Mrs. Hymel to gather information for a presentation on the parish's taxing entities. Dr. Richardson was presented past and current budgets, state statistics from the State Library and other information he found pertinent to his quest. No future date has yet been announced for a final review of findings.

The 2023 Employee Attendance Report was presented and will be forwarded to the auditor.

It was moved by Mrs. Fontenot and seconded by Mrs. Roy to accept the 2023 Employee Attendance report as presented. Motion carried.

State Library of Louisiana Staff Day was held Tuesday, February 20, 2024. The library closed all facilities to allow staff participation in this training program.

It was moved by Mrs. Roy and seconded by Mrs. Fontenot to approve the 2024 Audit Engagement Letter with Ducote & Co. Motion carried.

It was necessary to upgrade the New Roads building and fire/security systems. The work has been completed and the systems are now in full operation.

Pending possible legislation in the 2024 session, public libraries may need to revisit policies in regard to children and Internet safety concerns, the hiring of Masters Degree individuals, and the limitations of use of library materials. The Library Board of Control intends to review any policies once legislation is finalized.

During the April 10, 2024 storm, the roof of the Innis Library and meeting room were both slightly damaged due to wind and hail. An adjuster has been scheduled to inspect both roof systems.

Programs

A listing of upcoming and recently completed programs at all facility locations was presented. This list covered the next three months of library activities. Calendars of the 2024 Summer Reading Program was also presented.

The library is currently working with Breanna Staab, our LSU Extension Assistant Nutrition Agent, on a number of programs. She has written and received funding for a walking trail deconstructed story book. Possible location for this project is the Innis walking trail.

Adjourn

Being no further business to come before the Library Board, it was moved by Mrs. Roy and seconded by Mrs. Fontenot to adjourn. Motion carried. The President adjourned the meeting at 6:16 pm. The next scheduled meeting of the Pointe Coupee Parish Library Board of Control will be Wednesday, June 12, 2024.

Melissa Hymel, Secretary
June 12, 2024